

24th February 2010.

For the attention of the Parents/Guardians of 5th class boys

Enrolment Evening School Year 2011/12: Study Hall, St. Eunan's College @ 7.00pm Thursday 6th May 2010

Dear Parent/Guardian,

I am writing to you with an enrolment pack and to inform you of the new admissions policy for St. Eunan's College for the academic year 2011/2012

In the past the school operated a completely open enrolment policy and accepted every boy who wished to attend the college. At present our enrolment is 838 and set to rise to over 900 for the academic year 2010/2011. This upward trend is set to continue for the foreseeable future resulting in more applications than can safely be accommodated in the College Campus as it is at present.

Accordingly the Board of Management has taken the decision to limit future enrolment in the college to ensure the health safety of staff and students.

For 2011/12 the following arrangements will apply.

- I hope to visit schools in the coming weeks to speak to all 5th class boys. Your enrolment pack contains information about the school, the current Code of Conduct, the Admissions Policy and an Application for Enrolment Form. Transport forms will be available to anyone who needs one on the evening of enrolment.
- Parents who have concerns about the new policy will be able to make an appointment to speak to me in person regarding any questions/concerns they may have.
- Parents/guardians will be invited to the enrolment evening on Thursday 6th May @ 7.00pm and asked to register their application for enrolment forms. Forms will not be accepted before the enrolment evening. Forms received after Friday 7th May will be placed on a waiting list. All applications will be acknowledged in writing within 7 working days.
- If the number of applicants does not exceed the limit set for 2011/12 then all applicants will be offered a place in the College. The final number will be subject to the number of students leaving the College in that year and the teacher allocation by the Department of Education and Science.
- If the number of applicants exceeds the available places then the process as outlined in the admissions policy will be introduced.
- The Enrolment process has been brought forward to facilitate parents/guardians who may need seek alternative school places in the area if they are not offered a place in the College.
- It is envisaged that notification of offers will be made in writing by Friday 28th May 2010.

Yours Sincerely

Chris Darby
Principal